

# LAKE HOLIDAY COUNTRY CLUB

Minutes of Board of Directors Regular Meeting

**Date/Time/Place:** October 27, 2020; 6:30 pm, Club House Great Room

Directors in Attendance: Richard Traczyk, Jon Reedy, Robert Adams (on the phone), Jarret Tomalesky, Elizabeth Hair, James Coates, Pat Majewski, Ed Noble, Robert Middleton, Darrell Melcher, Betka Hardgrave

Absent: all in

Guest: Peggy McClurken

Invited Attendance: Mike Goodwin, General Manager

Call to Order: The meeting was called to order at 6:30 with a quorum present.

<b>TOPIC:</b>	<b>DISCUSSION:</b>
<b>Agenda Approval</b>	<b>Motion:</b> (Traczyk) To accept agenda as presented. <b>Action:</b> Vote 11-0 (unanimous). Motion carried
<b>Open Forum</b>	No attendees; no speakers.
<b>Tab 1 – Election of President</b>	Nomination (by Noble): Richard Traczyk for President. <b>Action:</b> Unopposed, the Board approved Richard Traczyk as President. Vote 11-0(unanimous).
<b>Tab 2 – Election of Remaining Officers</b>	<b>Vice President:</b> <ul style="list-style-type: none"><li>• Nomination (by Robert Middleton): James Coates</li><li>• Nomination (by Elizabeth Hair): Elizabeth Hair</li><li>• Nomination (by Jon Reedy): Pat Majewski</li><li>• Vote: Robert Adams sent text message to GM<ul style="list-style-type: none"><li>○ James Coates: 7 votes</li><li>○ Pat Majewski: 3 votes</li><li>○ Elizabeth Hair: 1 vote</li></ul></li></ul> <b>Action:</b> James Coates elected for the Vice President <b>Treasurer:</b> <ul style="list-style-type: none"><li>• Nomination (by James Coates): Ed Noble</li><li>• Nomination (by Jarred Tomalesky): Pat Majewski</li><li>• Vote: Robert Adams sent text message to GM<ul style="list-style-type: none"><li>○ Ed Noble: 6 votes</li><li>○ Pat Majewski: 5 votes</li></ul></li></ul> <b>Action:</b> Ed Noble elected for the Treasurer <b>Secretary</b> (nomination by Ed Noble) Betka Hardgrave; <b>Action:</b> Vote 11:0 (unanimous)
<b>Tab 3 – Adoption of Goldberg’s Rules of Order</b>	Summary discussion of Goldberg’s rules or Order. <b>Motion:</b> (Traczyk): to adopt Goldberg’s Rules of Order. <b>Action:</b> Vote 11-0 (unanimous). Motion carried.

<b>Tab 4 – Establish Dates and Time for Regular Board Meetings</b>	<p>Discussion regarding retaining the monthly meeting date of the fourth Tuesday and meeting time of 6:30, with flexibility to reschedule provided proper notice is given.</p> <p><b>Motion:</b> (Traczyk): to retain the date of fourth Tuesday of each month and time of 6:30 unless otherwise noted</p> <p><b>Action:</b> Vote11-0(unanimous). Motion carried.</p>
<b>Tab 5 – Explain Procedures for Agendas and Board Book Material</b>	<p>Discussion regarding making sure Office gets Board Book materials timely and ensuring that procedures are followed by using the established Tab Template. Need to add Name and Date at the bottom of the Tab Template (Elizabeth Hair will modify form).</p> <p><b>Motion:</b>(Traczyk): to adopt the procedures as presented.</p> <p><b>Action:</b> Vote11-0 (unanimous). Motion carried.</p>
<b>Tab 6 – Review Code of Conduct for Directors</b>	<p>Brief discussion on the Directors conduct</p>
<b>Tab 7 – Sign Conflict of Interest Statement</b>	<p>Brief review of Conflict of Interest Statement.</p> <p><b>Action:</b> Signed copies presented to GM to be kept on file.</p>
<b>Tab 8 – Appoint Board Liaisons and Chairs for Committees</b>	<p>Board liaisons named for Committees as follows:</p> <ul style="list-style-type: none"> <li>• Architectural: Richard Traczyk</li> <li>• Compliance: Robert Middleton</li> <li>• Nominating: Betka Hardgrave</li> <li>• Finance: Ed Noble</li> <li>• Activities: Robert Adams</li> <li>• Buildings &amp; Grounds: James Coates</li> <li>• Lake: Jon Reedy</li> <li>• Master Planning: Pat Majewski</li> <li>• Security: Darrell Melcher</li> <li>• TechComm: Elizabeth Hair</li> </ul>
<b>Tab 9 – Schedule Orientation Meeting for new directors</b>	<p>Darrell Melcher, Pat Majewski, Robert Adams, James Coates, Robert Middleton, and Richard Traczyk, will meet with LHCC Attorney Doug McCarthy at a date and time to be determined</p>
<b>Tab 10 – Approval of Minutes</b>	<p><b>Motion:</b> (Traczyk) To approve the Minutes of September 8 (budget review meeting) and September 22 BOD meeting minutes</p> <p><b>Action:</b> 11-0 (unanimous). Motion carried.</p>
<b>Tab 11– President’s Report</b>	<p>Topics included bids for Snack Shack; procedure on how manage bids to be developed in coming months. Procedure for enforcement of the PRP to manage invited guests at the beach to be developed in the coming months. These two items were Information only, no action.</p> <p>Dog Park: Pat Majewski to work with GM on the placement of benches and exercise equipment.</p> <p>There are requests to “ZOOM” Board of Directors meetings. Traczyk to engage LHCC Attorney Doug Mc Carthy on the legal issues with these requests. GM to identify options to procure this service.</p>
<b>Tab 12 – Committee Reports</b>	<p>Topics included “Trunk or Treat” event scheduled for October 30 by the Activities Committee. If it rains, Clubhouse/Great Room will be used. Ed Noble and others will coordinate.</p>

	Jon Reedy initiated a discussion on the Marina Reconfiguration \$90,000 budget to be covered by the Replacement Reserve. Board Tab will be presented at the November meeting.
<b>Tab 13 – 2020 Fish Stocking</b>	Board to release of approved CIP Funds totaling \$10,000 to facilitate LHCC’s 2020 Fish Stocking Program. These funds will be supplemented by the collection of \$2,250 in private donations. <b>Motion:</b> Board to release CIP Funds totaling \$10,000 to facilitate LHCC’s 2020 Fish stocking program during November 2020. The LC is requesting LHCC Resident/Member notification to get community participation. <b>Action:</b> 11-0 (unanimous). Motion carried.
<b>Tab 14 – RFP for Clubhouse Flooring</b>	Lake Holiday Clubhouse flooring RFP release. New Motion proposed by Traczyk. Original Motion (in the Tab) withdrawn by Elizabeth Hair. Note: RFP format could be accepted as model for future RFPs. <b>Motion:</b> Move to allow release of the RFP and replacement of the flooring in the Clubhouse during winter of 2021/2022. <b>Action:</b> 7 yes (Traczyk, Reedy, Tomalesky, Adams, Melcher, Hardgrave, Majewski); 3 no (Coates, Middleton, Noble); 1 abstain (Hair). Motion carried.
<b>Tab 15 – WAG dissolution</b>	Web Advisor Group (WAG) mission is completed. Tech Committee continues to support the LH Website. <b>Motion:</b> Dissolve the WAG. <b>Action:</b> 11-0 (unanimous). Motion carried.
<b>Adjournment / Announcements</b>	The next Regular Board Meeting will be November 24 at 6:30 p.m. in the Clubhouse Great Room. Meeting completed around 8 pm.

Respectfully Submitted,  
Betka Hardgrave, Board Secretary