

Activities Committee

May Meeting Minutes Agenda items

I. Attendees: Jerry Adame, Robert Adams, Brittany Barrow, Lisa Cox, Stephanie Jarvis, Dorothy Long, Ed Noble, Lisa Petterson, Carol Traczyk,

II. Old business


- a) Chairman Judy Schumer resubmitted a balanced budget.
- b) Funds for welcoming committee. All present agreed that we will put off a request for funds for the Welcoming Committee until the 2022 budget.

III. New Business

a) Treasurers Report from Carol Traczyk

Yearly Budget	\$8,000.00
Spent as of 4/11	<u>\$2,370.08</u>
remaining	<u>\$5,521.92</u>
budgeted for future events	<u>\$5,000.00</u>
remaining for 2021	<u>\$521.92</u>

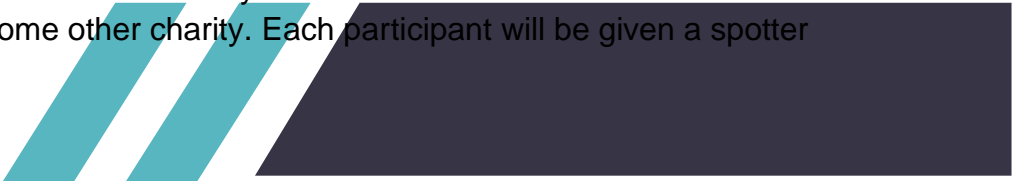
- b) Bicycle safety rally was proposed by a resident who was going to coordinate it. She is not currently able to do it so it will be postponed until she can. This should be done in coordination with the Safety Committee.
- c) Planning for the 2022 budget begins May 21st with a target approval in September. Chairman Judy Schumer and Treasurer Carol Traczyk will work together to put together a proposal and request an additional \$3000 in order to continue to hold the larger events like Spring Fling and Fall Festival and still afford to improve on Memorial Day, Labor Day, July 4th etc. These events seem to be very well received by the community however we have received feedback that we should have more for Adults. A separate request of \$2000 will be submitted to fund a Welcoming Committee. Once that budget is complete they will send it to Dorothy to be sent out with the minutes.
- d) The Chairman received feedback from residents that we should have music on Memorial Day and Labor Day. The opportunity presented itself to book Robbie Limon for both dates for \$500 each but we do not have the money in the budget. There was




limited time to commit so a decision was made to book Robbie for Memorial and Labor days and cancel the band for the Fall Fest. After discussion with the committee a vote carried to keep the band for Fall Fest and fund the Memorial Day music with \$500 from our remaining budget. Labor Day music will be paid for through business sponsorship by Robert Adams and Lisa Cox.

- e) A suggestion was made that going forward once the Committee votes on something we do not change it without consulting the Committee. We have an email distribution list which Dorothy will attach to the minutes and we have a private Face book group page.
- f) To more accurately understand when we have a quorum those present voted and agreed to remove the members who have not attended a meeting in the last 4 months from the membership list and email distribution. The following members should also be removed from our Face book group. Lisa Adams, Randy Jackson, Jennifer Langston, Bob Lilly, Deborah Maxon. We currently have 12 members.

IV. Update on planned activities

- a) Yard Sale – May 22 and 23 9 am – 1 pm at homes.
 - i) Advertisement – Britany is creating a flyer to be posted on facebook, next door, blast email
 - ii) Dorothy will coordinate a list of participants and post it to Facebook and Next door and blast email on 5/18.
 - b) Memorial Day – Brittany to make flyer
 - i) Music by Robbie Limon 4-7
 - ii) Food trucks - Saturday – 1 food and 1 dessert, Sunday 1 food and 1 dessert and Monday 2 food and 1 dessert
 - c) Disc Golf Tournament –
 - i) Training and information session June 5 – Jerry will teach interested residents how to play and keep score.
 - ii) June 12th 9 am -12 – Tournament. – entry fee will be a canned food to donate to Wounded Warriors or some other charity. Each participant will be given a spotter
- 



disc with the Lake Holiday logo (100 discs cost \$164) Jerry ordered and received 100 larger (3 sizes) discs to sell to anyone needing them. The committee will contribute \$200 to pay for the spotter discs that are given to participants and additional discs to be awarded as prizes to the winners. Robert Adams will sponsor and additional \$200 to pay for the remaining prizes.

V. We need to discuss having movies at the beach this summer in the next meeting

VI. Next Meeting Tuesday June 1st. 7 PM



2021 Budget Lake Holiday Activities

2021 Budget = \$8,000

PROJECTED SPENDING = \$7,780

Sunday March 28th - 1 p.m. - 2:30 p.m. - front of clubhouse

*Easter Bunny and Candy filled Egg drive through

Sunday April 11th - 1 p.m. - 4 p.m. - front of clubhouse

*Spring Fling - community spring celebration

Petting Zoo

Magician

Ballon Making / Clown

Food Trucks

Band

Crafts for kids

Cornhole tournament

SPENT AS OF 4/15 = \$2,370

May - Community Yard Sale - cost = \$0

*To be held in resident's yards

May - Memorial Day - music cost = \$0 Sponsored by businesses

**June - Disc Golf - clinic (spotter discs) = \$160
Tournament prizes - \$0 Sponsored by businesses**

July 3rd - clubhouse - cost = \$450

*Independence Day Celebration with Fireworks
DJ in back of clubhouse

July 4th - Boat Parade - cost = \$300

*Boat parade with trophies

September - Labor Day - music cost = \$0 Sponsored by businesses

Sunday October 10th - front of clubhouse - cost = \$2,500

*Fall Fest

Activities to be determined

Sunday October 31st - front of clubhouse - cost = \$200

*Trunk or Treat

Sunday December 5th - inside clubhouse - cost \$1,500

*Christmas Community Meal / Santa Experience

Saturday December 11th - inside clubhouse - cost = \$300

*cookie Swap

19 APRIL 2021 MEETING MINUTES

ATTENDEES:

Tim Kost, Architectural Committee Chair
Ed Noble, Architectural Committee Vice-Chair
Richard Traczyk, Architectural Committee BOD Liaison
Robert Middleton, Architectural Committee Member
Bill Ekberg, Architectural Committee Member
Brian Vernali Association Member
Chris Cardinale, Association Member
Allen Morris, Association Member

NOT IN ATTENDANCE:

John McClurken, Architectural Committee Member
Richard Schoppet, Architectural Committee Member

MINUTES – Review of the March 15, 2021 minutes. Minutes were approved as Submitted.

NEEDS DISUSSION:

1. Lot 351, Section 2, 634 Lakeview Drive. Allen Morris, owner. Request for approval of plans to install a pressure treated fence with wire on the bottom half. But the previous owner next door installed an unapproved metal staked wire fence. Mr. Morris also believes the fence is 5 feet onto his property. Will resubmit later.

FIELD REVIEW – NEW CONSTRUCTION INITIAL INSPECTION:

1. Lot 1165, Section 7, 114 Colonial Drive. Sidney Holdings LLC., owner. Application for building approval. Inspection performed by Tim Kost and Ed Noble. Provisional approval pending staking out the property.

REVIEW – DECKS, PATIO, AND PORCH:

1. Lot 101, Section 5A, 409 S. Lakeview Drive. JC Rentals LLC., Owner. Request for approval of plans to add a 12' X 16' deck off the back of the kitchen using dark brown composite with white vinyl railing and will be 10 foot above ground level using pressure treated wood. Will also be adding a 5' x 5' platform off the basement doors to using all the same materials. Reviewed by Tim Kost and Ed Noble. A motion was made to approve as submitted. The motion was seconded, and the motion was carried. Permit issued on 4/21/2021. Permit # 138

REVIEW- ACCESSORY STRUTURES:

1. Lot 530, Section 3A, 1071 Lakeview Drive. Gary & Elfriede Houseman, owners. Request for approval of plan to install 8' x 8' cedar shed greenhouse that will be stained to match the log home. Reviewed by Tim Kost and Richard Traczyk. A motion was made to approve as submitted. The motion was seconded, and the motion was carried. Permit issued on 4/21/2021. Permit # 139
2. Lot 521, Section 10, 787 W. Masters Drive. Anthony Mazur, owner. Request form approval of plans to install 4' x 8' storage shed using wood and painting it white with black shingles for the roof. Reviewed by Tim Kost and Ed Noble. A motion was made to approve as submitted. The motion was seconded, and the motion was carried. Permit issued on 4/21/2021. Permit # 140
3. Lot 010, Section 8A, 306 Laurel Drive. Stephanie Rouse, owner. Request for approval of plans to place an 8' x 10' storage shed with a 5' variance off the property line. The shed will be deep maroon in color with brown trim. Reviewed by Tim Kost and Ed Noble. A motion was made to approve as submitted with 5' variance on the left and rear property lines. The motion was seconded, and the motion was carried. Permit issued on 4/21/2021. Permit # 141

FIELD REVIEW - FENCING:

1. Lot 384, Section 2, 109 Overlook Drive. Chris Cardinale, owner. Request for approval of plans install a three-board wooden fence with black wire on the inside. The fence will be painted black. Will have (2) gates one on each side. A motion was made to approve as submitted with a 5' variance across the rear property line. The motion was seconded, and the motion was carried. Permit issued on 4/21/2021. Permit # 142
2. Lot 593, Section 10, 1030 W. Masters Drive. Brian & Mackenzie Vernali, owners. Request for approval of plans to install a black aluminum fence will have (2) 4' gates. Due to the slope of the hill the house is on we are asking for variance of 5' on the left side of the home and to the property line in the rear of the home. Reviewed by Tim Kost and Ed Noble. A motion was made to approve as submitted with a 5' variance on the left side and 1' variance across the rear property lines. The motion was seconded, and the motion was carried. Permit issued on 4/21/2021. Permit # 143

FIELD REVIEWS – EXTERIOR CHANGES:

1. Lot 303, Section 2, 233 Sunset Circle. Robert Kidd, owner. Request for approval of plans to paint the exterior of the home to moth gray color and the trim to delicate white color. Reviewed by Tim Kost and Ed Noble. A motion was made to approve as submitted. The motion was seconded, and the motion was carried. Permit issued on 4/21/2021. Permit # 144
2. Lot 556, Section 10, 112 Green Drive. Jimajima Aarami, owner. Request for approval of plans to install (13) solar panels to the front of the homes roof. Reviewed by Tim Kost and Ed Noble. A motion was made to approve as submitted. The motion was seconded, and the motion was carried. Permit issued on 4/21/2021. Permit # 145

FIELD REVIEWS - REALES:

1. Lot 513, Section 10, 162 Country Club Drive. Johnson, owner. Resale inspection performed by Tim Kost. No discrepancies noted. *Approved shed never constructed.*
2. Lot 047, Section 8A, 207 Laurel Drive. Cepanec, owner. Resale inspection performed by Tim Kost. No discrepancies noted. *RUSH*
3. Lot 570, Section 10, 1005 W. Masters Drive. Gaudette, owner. Resale inspection performed by Tim Kost and Richard Traczyk. No discrepancies noted.
4. Lot 074, Section 4A, 1319 Lakeview Drive. Carroll, owner. Resale inspection performed by Tim Kost and Richard Traczyk. One discrepancy noted. *No fireplace screen.*
5. Lot 1164, Section 7, 116 Colonial Drive. Jimenez, owner. Resale inspection performed by Tim Kost and Richard Traczyk. One discrepancy noted. *Propane tanks not screened.*
6. Lot 1207, Section 5B, 107 Waterside Lane. Wagner, owner. Resale inspection performed by Tim Kost and Ed Noble. No discrepancies noted.
7. Lot 053, Section 1, 117 Greenwood Court. Stancil, owner. Resale inspection performed by Tim Kost and Ed Noble. No discrepancies noted.

FIELD REVIEWS – TREE REMOVAL REQUESTS:

1. Lot 095, Section 4A, 238 Greenbriar Circle. Friton, owner. Request for approval of plans to remove one (1) tree dead, and diseased. Reviewed by Tim Kost. Approved and permit issued on 3/26/2021. Permit # 122
2. Lot 209, Section 4A, 510 Northwood Circle. Ford, owner. Request for approval of plans to remove eight (8) trees location, crowing, dead and diseased. Reviewed by Tim Kost. Approved and permit issued on 3/26/2021. Permit # 123
3. Lot 006, Section 4B, 105 Vista Court. Supko, owner. Request for approval of plans to remove three (3) trees dead and diseased. Reviewed by Tim Kost. Approved and permit issued on 3/26/2021. Permit # 124

Architectural Committee Minutes

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4. *Lot 1254, Section 1A, 133 Lake Holiday Road. Kolva, owner. Request for approval of plans to remove two (2) trees dead and diseased. Reviewed by Tim Kost and Richard Traczyk. Approved and permit issued on 3/23/2021. Permit # 125*
5. *Lot 530, Section 3A, 1071 Lakeview Drive. Houseman, owner. Request for approval of plans to remove two (2) trees to put in a shed and lime handing over the house. Reviewed by Tim Kost and Richard Traczyk. Approved and permit issued on 3/26/2021. Permit # 126*
6. *Lot 084, Section 1, 114 Sunset Circle. Stewart, owner. Request for approval of plans to remove two (2) trees location. Reviewed by Tim Kost. Approved and permit issued on 4/1/2021. Permit # 127*
7. *Lot 051, Section 1, 113 Greenwood Court. Nates, owner. Request for approval of plans to remove four (4) trees leaning, location, dead, and diseased. Reviewed by Tim Kost and Richard Traczyk. Approved and permit issued on 4/9/2021. Permit # 128*
8. *Lot 025, Section 1, 135 Lake Holiday Road. Downs, owner. Request for approval of plans to remove one (1) tree dead and diseased. Reviewed by Tim Kost and Ed Noble. Approved and permit issued on 4/9/2021. Permit # 129*
9. *Lot 023, Section 5A, 600 S. Lakeview Drive. Sabine, owner. Request for approval of plans to remove four (4) trees dead and diseased. Reviewed by Tim Kost and Ed Noble. Approved and permit issued on 4/9/2021. Permit # 130*
10. *Lot 015, Section 4B, 513 Northwood Circle. Barker, owner. Request for approval of plans to remove two (2) trees dead, diseased, and location. Reviewed by Tim Kost and Ed Noble. Approved and permit issued on 4/9/2021. Permit # 131*
11. *Lot 065, Section 4A, 1306 Lakeview Drive. Thomasson, owner. Request for approval of plan to remove one (1) tree dead and diseased. Reviewed by Tim Kost and Ed Noble. Approved and permit issued on 4/14/2021. Permit # 132*
12. *Lot 058, Section 8A, 315 Laurel Drive. Heilman, owner. Request for approval of plans to remove one (1) tree dead and diseased. Reviewed by Tim Kost and Ed Noble. Approved and permit issued on 4/14/2021. Permit 133*
13. *Lot 006, Section 1B, 110 Lake Shore Drive. Imber, owner. Request for approval of plans to remove six (6) trees crowing, dead, and diseased. Reviewed by Tim Kost and Ed Noble. Approved and permit issued on 4/15/2021. Permit # 136*
14. *Lot 582, Section 10, 1037 W. Masters Drive. Ekberg, owner. Request for approval of plans to remove one (1) tree dead and diseased. Reviewed by Tim Kost and Ed Noble. Approve and permit issued on 4/15/2021. Permit # 134*
15. *Lot 439, Section 3A, 1007 Lakeview Drive. Milbrandt, owner. Request for approval of plans to remove two (2) trees dead, diseased, and location. Reviewed by Tim Kost and Ed Noble. Approved and permit issued on 4/15/2021. Permit # 135*

Buildings and Grounds Minutes of March 15 and 24, 2021

Members in Attendance: 3/15: Frances Coates, Jim Coates, Phil McAllister, Robert Middleton, Diane Noble, Alex Perka, Pam Perka

Members in Attendance: 3/24: J. Coates, P. McAllister, R. Middleton, D. Noble, Perka, P. Perka

With a quorum established at both meetings, Alex Perka called the meetings to order via Zoom for both dates. The objective for both meetings was to create CIP Fund requests to be submitted to the Master Planning Committee. Items included: Picnic pavilion at Country Club Park, Walking trail at the Country Club Park, A 10-station fitness system for the Country Club Park trail, Playground at Country Club Park, Swings at the tot lot near the clubhouse, and Benches for the park, fitness trail, and lake views. Background, justification, and costs will be drafted prior to submission of these requests to MPC.

Also discussed were the suggested remedies for the ditch near the golf course, demolition of the pump house on the golf course, potentially moving the shelter at the south side bus station, and trees at the dog park. Addition of a bridge over the walking trail was considered too costly.

The committee also shared ideas for new picnic tables to be included in the 2022 Annual Budget requests. Several types were discussed. The choice will be finalized after Board approval of this amenity. Members were asked to consider any other 2022 Budget requests for our May meeting.

Respectfully submitted,

Pam Perka, Secretary

Buildings and Grounds Minutes of May 11, 2021

Members in Attendance: F. Coates, J. Coates, K. Gahr, P. McAllister, R. Middleton, D. Noble, A. Perka, P. Perka, D. Terry

With a quorum established, the meeting was called to order at 10 A.M. via Zoom by chair, Alex Perka. The minutes from the two previous meetings were approved.

James Coates shared the report of the most recent BOD meeting. The Dog Park was officially opened on April 24th. Our committee will be working on plantings to screen the fencing. Beach 2 proposals have been submitted and will be presented at the May BOD meeting. Work on phase 2 of the walking trail at the park is set to begin with an estimated cost of \$17,800. The fitness center opened on April 1st with the addition of a new rubber floor and updated HVAC system. The old pump station on the golf course has been demolished and pipes removed. Speed cameras are ready to be installed. The Frederic County Sheriff's Department has begun extra patrols paid for by the community. Redland Road fencing has experienced significant overruns because of the increased cost of lumber. Options are being considered for this project. LHCC legal counselor advised the Nominations Committee that language in Association by-laws does not prevent someone from serving on the BOD for almost 12 years. Any change in this must be voted on by the membership at the annual meeting. A group of members desiring a survey be taken to determine community support for a restaurant asked for funding at the meeting. The MPC Capital Improvements Project Fund was presented to the Board. With one change, shifting the marina slips to number one, the BOD approved the items. They include: marina slips, walking path on golf course, tot lot swings, benches, trail fitness stations equipment for the park, beach 2 pavilion increases, playground at the park, fish stocking, fish survey, country club park pavilion. Adding road lines was not included.

It was reported that a speed bump on Sleigh Drive was requested. This will be forwarded to Safety. Lower cost Costco gazebos for the park were not recommended for the park because of their construction. Stairs at the boat ties were again discussed, and this will be forwarded to Mike Goodwin. Diane and Karen volunteered to serve on a sub-committee to investigate shrubs to screen at the dog park. This will happen as soon as funding is firm.

Alex reported on the May MPC meeting. Walking trail will be started soon. Two bids have been received for the Phase 1 of Beach 2 project. MPC will analyze and recommend to Mike Goodwin and the BOD at the May meeting. It is planned to convert the former golf course to common property to eliminate approximately \$10,000 in annual taxes. A sub-committee was formed to draft suggested survey questions regarding a restaurant at LHCC. They will report at the next MPC meeting for review and possible approval.

The remainder of the meeting was devoted to 2022 budget requests. They include: Eight- foot ADA compliant picnic tables, landscaping for the dog park, and sanitary dog refuse stations to be placed along the walking trails.

With our agenda complete, the meeting was adjourned at 11:15.

Respectfully submitted,

Pam Perka, Secretary

Compliance Committee
Mediator Panel Hearing Summary
Summary of Mediator Panel Hearing Determination
 May 12, 2021

Panel Members: Barbara Magill, Chris Sypher, Karen Taylor, Butch Nesbit, Kim Brotten
 Chair: Dot Wallace
 BOD Liaison: Ed Noble

Hearing Number	Report Time	Name Property Address Section and Lot Compliance Committee File No.	Violation/Infraction	Mediator Panel Determination
1	7:00	Daniel & Sarah Tesdall 123 Downhill Circle 5A/032B #21-017	Speeding 35 in a 25mph on 3/22/2021.	Did not attend. \$50.00 assessment levied. Haines citation.
2	7:00	Danyelle Kynaston 209 Green Leaf Drive 8A/124B #21-018	Speeding 31 in a 25mph on 3/22/2021.	Did not attend. \$25.00 assessment levied. Haines citation.
3	7:00	Joseph Polasek 521 Northwood Circle 4A/189A #21-019	Pulling boat through the easy pass lane on 3/23/2021.	Attended. \$25.00 assessment levied. Haines citation.
4	7:00	Adam & Brittany Swiger 110 Colonial Drive 7/1167E #21-020	Piggybacking through the easy pass lane without a bar code on 3/24/2021.	Did not attend. \$50.00 assessment levied. Haines citation.
5	7:00	James & Janet DeVino 226 Greenbriar Circle 4A/089C #21-021	Speeding 37 in a 25mph on 3/26/2021.	Did not attend. \$50.00 assessment levied. Haines citation.

Compliance Committee
Mediator Panel Hearing Summary

6	7:00	Cindy Waldrep 303 Northwood Circle 4A/179D # 21-022	Speeding 32 in a 25mph on 3/26/2021.	Did not attend. \$25.00 assessment levied. Haines citation.
7	7:00	Michelle Fontaine-(tenant-Picota) 137 Waterside Lane 5B/1221D #21-023	Failure to stop at a stop sign on 3/29/2021.	Did not attend. \$50.00 assessment levied. Haines citation.
8	7:00	Richard Chance-(visitor-Gray) 519 Lakeview Drive 2/321 #21-024	Failure to stop at a stop sign on 3/29/2021.	Did not attend. \$50.00 assessment levied. Haines citation.
9	7:00	Robert & Sharon Swadner-(visitor-Fowler) 100 Greenbriar Circle 4A/096B #21-026	Speeding 36 in a 25mph on 4/4/2021.	Prepaid 50.00 dollars.
10	7:00	William Stanton 1022 Lakeview Drive 3A/467E #21-027	Speeding 36 in a 25mph on 4/3/2021.	Did not attend. \$50.00 assessment levied. Haines citation.
11	7:00	Joshua & Michelle Catlett-(tenant-Hott) 201 Dogwood Drive 4A/137BT3 #21-028	Failure to stop at a stop sign on 4/4/2021.	Did not attend. \$50.00 assessment levied. Haines citation.
12	7:00	Roger & Patricia Orman 112 Green Leaf Drive 8A/181A #21-029	Failure to stop at a stop sign on 4/4/2021.	Prepaid 50.00 dollars. Letter with paperwork.

Compliance Committee
Mediator Panel Hearing Summary

13	7:00	Kathy & John Oliver-(visitor-Oliver) 206 Greenbriar Circle 4A/079D #21-030	Parked in the roadway on 4/6/2021.	Prepaid 50.00 dollars.
14	7:00	Robert & Christine Sypher 603 S. Lakeview Drive 5A/118D #21-031	Speeding 35 in a 25mph on 4/9/2021.	Prepaid 50.00 dollars.
15	7:00	Adam & Brittany Swiger 110 Colonial Drive 7/1167E #21-033	Piggy backing through the easy pass lane without a bar code on 4/14/2021.	Did not attend. \$50.00 assessment levied. Haines citation.

Finance Committee Meeting 6:30 PM Tuesday April 20, 2021

Chair: Ed Noble

Members Present: Jim Coates, John Martel, Darrell Melcher, Butch Nesbit, Richard Traczyk, Tom Wallace

Members Absent: Helen Carter, Pat Majewski, Jarret Tomalesky

A quorum was established and the meeting was called to order at 6:30 PM.

Open Forum: Mr. Sean Winfrey of 107 Vista Ct. asked the committee to consider having a restaurant at the clubhouse or having one on our property.

Approve meeting minutes: The January meeting minutes were approved. There was no February or March meetings.

Agenda: Approve the agenda shown below:

- Review 1st Quarter financials. The March financials were reviewed and there were a number of questions overruns of actual versus budget. Expenditures exceeding budget in utilities, maintenance and some other areas. Ed Noble said he would get together with the GM to determine why that happened. Footnotes explained most of the variances.
- CIP review and clean up. Beach 2 has a negative balance of approximately \$ 10,000. We are recommending reducing other projects (which are complete) and transfer those balances to Beach 2.
- Review/ amend budget timeline. We reviewed the budget timeline and made small changes, noting that it does take more time for the committee to work the process.
- Fish stocking based on changes by Robert Nordlund, PE, Reserve Specialist and co-author National Reserve Study Standards, are recommended to be a reserve item in lieu of a CIP item.

The meeting adjourned at 7:45 PM. The next committee meeting will be Tuesday May 18, at 6:30PM.

Lake Holiday CC
Lake Committee Agenda
April 08, 2021 7:00pm

2021 Meeting Schedule: Jan 14, Feb 11, Mar 11, *Apr 8*, May 13, Jun 10, Jul 8, Aug 12, Sep 9, Oct 14, Nov 11, Dec 9 (as needed)

Call in Number: Zoom meeting – see instructions included in email for access

Members: Chris Anderson, PJ Barbour, Marjorie Bohi, Judi Borcharding, Michele Bradshaw, Mike Bradshaw, Brian Brown, Richard Church, Carisa Dueweke, Chris Dueweke, Greg Eckles, Karen Eckles, Clay Ellis Jr., Matt Hahn, Terry Hardgrave, Steve Herring, JT Hesse, Barbara Hilder, Mike Hilder, Adele Imber, George Imber, Carleen Janke, Jim Janke, Cynthia Keefer, Eric Keefer, Karen Kimmel, Pat Majewski, Margaret McCulla, Jared Mounts, Jim Pagenkopf, Pat Pagenkopf, Rick Post, Wayne Poyer, Jon Reedy (Board Liaison), Kathy Ressler, Jack Sperry, John Stover, Linda Tite, Carol Traczyk, Ward Vaughan, Tony Zucker

Members Absent: [Marjorie Bohi](#), [Clay Ellis Jr.](#), [Matt Hahn](#), [Barbara Hilder](#), [Mike Hilder](#), [Carleen Janke](#), [Jim Janke](#), [Wayne Poyer](#), [John Stover](#), [Carol Traczyk](#)

Planned Absent: [Carisa Dueweke](#), [Chris Dueweke](#)

15 Minute Open Forum: [No new items](#)

Confirm Quorum: [Confirmed](#)

Approve Agenda: [Motion to Approve by JT Hesse, Seconded by Judi Borcharding](#)

Previous Minutes: [March Minutes approved by email and during meeting– moving forward we will be approving during meetings instead of via email](#)

Old Business: [Need to get from the office TO DO](#)

Registered Boats >= 10 HP: TBD April (2020 (321), 2019 (326), 2018 (321), 2017 (318), 2016 (319), 2015 (308), 2014 (294))

Registered Boats (Non-Motorized): TBD April (2020 (778), 2019 (703), 2018 (559))
Registered under 10 HP: TBD April (2020 (32), 2019 (50))

1. Sub Committee Chairman/Secretary Reports:

- Water Quality Testing/Rainfall Monitoring: **Judi**
 1. 2021 E-Coli/Secchi Sampling: The Herring's, Eckles', Kathy Ressler, Richard Church, and Richard Traczyk have volunteered for the 2021 season. Following is the training schedule:
May 05 – Steve and Jacki
May 12 – Greg and Karen
May 19 – Kathy, Richard, and Richard
[Steve is currently working on the schedule and will complete shortly.](#)
 2. Water Quality: Attached are the final set of review comments on PH's 2020 draft annual water quality report. We are still waiting for PH's response to our comments on the 2020 draft annual report. The primary issue remains interpretation of the spike in lake-wide phosphorus that was measured on July 23, 2020.
 3. LHCC's contract approved for the 2021 water quality monitoring program. The first of three monitoring events will take place in May – [have not received as of meeting time.](#)

- Aqua Customer Advisory Council: **Steve**
 1. Steve has been pushing Aqua for another meeting for the past couple of months. Part of the delay was that we would not reschedule a meeting until they provided detailed information of their I&I remediation attempts. He just received this information a couple of days ago and got more than he was asking for. Aqua detailed a number of problems found and repaired or replaced. Steve is currently going through this information to be informed for the next meeting which is currently scheduled for March 15th.
[Steve update - Meeting held with Aqua, concerned they have not been able to solve any issues, they want to get out from under DEQ regulations and re-baseline them. They will continue to investigate but we do not expect any changes. Next meeting scheduled for @June15.](#)

- Rules, Regulations & Enforcement: **Margaret**
 1. The online boating test is live on the LHCC website. There is a link to it under the Documents tab. The site for the test is (<https://lakeholidaycc.org/boat-safety-exam/>). [No update.](#)

- Newsletter/Communications: **Karen**
 1. Article was submitted last month about the online boating test. The email for submitting posts has now changed but it has been verified it should run next month and repeat for the next several months during the start of the 2021 boating season.
 2. Will also consider an update about the fishery habitat Christmas tree proposals as outlined below if approved by the board. [Going to board for approval, if it does will write up for next month's newsletter.](#)

- 1. Fishery: **Jared**
 1. Submitting Pier Habitat Tab at the April Board Meeting
 2. Seek approval for May planting in Isaacs creek. Rick has lily pads to donate. Transplant Lily Pads & Cattails from local ponds along edges of Issacs. Seek plant & site approval in the **May or June** meeting. Do a small planting (8-10 per species) as a trial run once LC & Board Approved. [Board tab needed to be completed as a priority. Explanation of replacement reserve. Jared provided clarification on fishery mgmt. life cycle terms.](#)
 3. Capital Improvement Project (CIP) request for Fish Stocking (Fall 2023 event):
 - 2022 - \$7,500
 - 2023 - \$7,500
 4. CIP request for Fishery and Habitat Mgmt. survey (Spring 2024 event):
 - 2022 - \$9,000
 - 2023 - \$9,000
 - 2024 - \$3,000

- Water Fitness, Recreation and Water Sports: **Ward/Karen**
 1. No new updates until May. [Ward working on write up to submit for approval.](#)

- Marina Reconfiguration Project: **Jon**
 1. Based on a March discussion with Deep Creek Docks and our GM we are still looking at the Fall of 2021 for any potential work regarding the Marina Reconfiguration. Deep Creek Docks is still struggling with all their vendors (dock component price increases, extended material delivery timelines and their 2021 work backlog). Recent conversations with LC/MPC Members resulted in an increase (more realistic costs) associated with the Annual CIP Additional Dock Funding from \$6k to \$10k/year for the years 2022-2027. In addition, after the March conversation with Deep Creek Docks (subject to a vote of the LC), we would recommend resubmission of the Marina Reconfiguration Project

for Spring 2022 to include the inclusion of 12 New Slips at a total cost of approximately \$130-140k. LHCC currently has a waiting list of 80 Members seeking a slip at the Marina. Based on conversations with Deep Creek Docks and contingent on the LC's thoughts regarding the need for additional slips, total number and timing of the installation, I would recommend the following subject to a vote of the LC.

CIP Funding increase beginning in 2023 to \$45k/year **(Increased Annual Assessment)** which would potentially fund 20 slips and the associated ground/landing work in 2027/2028. Subject to Board discussion/approval, the Assessment increase/Slip Additions could possibly be offset by an increase to the current \$565 Annual Slip Rental Fee and/or Annual Boat Registration. LHCC's Slip Rental has only increased by 1+% per year since 2010.

For comparison, Lake of the Woods (LOW) charges \$760 for a small slip and \$825 for large.

Lake Anna, Smith Mountain, etc. charge between \$1,000 - \$5000/year. I am not sure if electric or other utilities are part of these fee schedules.

Also, LHCC's Annual Boat Registration (greater than 10 HP) is \$150/year.

For comparison LOW charges by HorsePower:

- Up to 10 HP is \$58,
- >10 to 50 HP is \$118,
- >50 to 100 HP is \$167,
- > 100 to 150 HP is \$249,
- > 150 to 250 HP is \$400,
- > 400 HP capped at \$420.

2. LC input regarding development of the 2022 Security Services Agreement RFP. Anderson/Reedy participated in a Video Conference with LHCC's Safety Committee, B&G, Lake of the Woods (LOW) and their Security Company (Allied Universal Security Services). LOW and Allied use the Special Conservator of the Peace designation for a much more robust education/enforcement platform than the one currently used at LHCC.
3. LC interest in formation of a Sub Committee to research, develop and Draft a proposal for future submission to Master Planning/Finance for consideration of a second Marina/Boat Launch at Lake Holiday. During recent LC/MPC discussions, PJ recommended inclusion of this group/discussion as part of the Marina Reconfiguration SC. Interested individuals should contact Chris/PJ for inclusion in this process.
4. CIP request for Additional Marina Slips ([attachment](#))

- 2022 - \$10,000
 - 2023 - \$10,000
 - 2024 - \$10,000
 - 2025 - \$10,000
 - 2026 - \$10,000
 - 2027 - \$10,000
 - Spring 2022 event for Marina expansion
 - Current CIP annual contribution is \$6,000
- Tributary/External Loading (Sediment/Erosion & Run-Off Control):
Jim
 1. Best Management Practices Update: Jim will propose scheduling a special meeting of the LC for any members interested in discussing/providing input on next steps for the recommended BMP approach (dredging and creation of in-lake catch basins). It is preferred that people attend in person however this meeting will also be set up as a Zoom meeting for any members who cannot attend in person. During this meeting it is likely that a motion will be prepared to put before the entire LC for voting on next steps. To help LC members prepare for this meeting, all technical reports and related data/drawings have been loaded onto the LC Sharepoint Site (see also below). [Chris to send out email regarding how to access.](#)
 2. Status of Submerged Aquatic Vegetation (SAV): PH plans to install the carp barrier nets in Isaacs Cove sometime during May. The CEZ materials will be stored for possible future use. [Jim P. would like to include under Fishery SubCommittee.](#)

New Business:

- Board Liaison Update: **Jon Reedy** - board meeting updates
 - [Restaurant update – Board tab to ask for new survey](#)
 - [Funding approved for Sheriff Patrol \\$26K](#)
 - [Munchie Duck update](#)
 - [Dog Park Grand Opening Update](#)
 - [Fitness Facility Re-opening](#)
 - [Shenandoah Dance Group](#)
- Microsoft Sharepoint/Teams Lake Committee repository folder for BMP and other historical LC documents [\(attachment\) Action item for Chris to send email as above.](#)
- [Jack's New Item ADD – Vote taken unanimously to proceed with Board tab](#)

Adjournment: Meeting adjourned at 8:47 PM

Nominating Committee Minutes (Zoom Meeting)
May 13, 2021

Members Present: Michele Bradshaw, Mike Bradshaw, Tom Demery, Dave Buermeyer, Betka Hardgrave (Board Liaison)

Member Absent: Chris Anderson

Additional Guest: Jill Whitacre (LHCC Office)

Meeting was conducted virtually via Zoom

Matters Discussed:

1. Agenda Approved
2. Proposed PRP Changes and By-law changes were discussed including changing in one instance “term” to “time of service”. Mike will prepare a Board tab for the May meeting.
3. Electronic Voting progress was discussed. Co-Chais updated the NC on Board approval given at the April meeting for NC to further investigate the necessary steps and changes which would be needed to implement an electronic voting option at LHCC. Items discussed:
 - Recommending the Board use the Election Buddy online platform for electronic voting at a cost of no more than \$299.00
 - Electronic voting procedures need to include culling the LHCC email list to assure only one person of record per lot receives election ballot and information. That means removing spouses, children, tenants, and others from the Master List to transition to an Authorized Electronic Voting List. Various means to accomplish that end were discussed.
 - In addition to developing an Authorized Electronic Voting List, Mike was going to contact the LHCC President and proffer a few sentences regarding electronic voting for inclusion in the “Presidents Report” in the June community newsletter. It would likely mention that electronic voting has been sanctioned by the LHCC attorney as consistent within the current By-laws and that and proposed By-law clarifying changes which may be forthcoming regarding this subject will have no effect on the 2021 election. Mike will also transmit a standalone NC article for June at the same time.
 - Proposed PRP 16 changes were discussed including that electronic voting would end at the same time absentee ballots are due (5:00 PM Thursday prior to the Annual Meeting). Dave will draft a Board tab

- A post card with a reply feature allowing people to Opt Out of electronic voting was discussed and will be sent to the Board for their approval once the language is finalized.
4. Eight names were mentioned as potential candidates.
 5. There was no further New Business to discuss

Adjournment: Meeting concluded 10:45

Submitted by: Tom Demery

Lake Holiday Safety Advisory Committee Minutes – May 3rd, 2021

- Attendees:

<i>Cathy Melcher – Co-Chair</i>	<i>Darrell Melcher – Co-Chair and Board Liaison</i>
<i>Pat Majewski – Member and Board Member</i>	<i>Lee Schmur - Member</i>
<i>Bill Ekberg - Member</i>	<i>Ron White – Member (absent)</i>

- Discussions and updates captured in bold blue.*

- Call to Order.**
- Open Forum:** 3 to 5-minute time limit per topic; address at the next meeting to allow time to research.
 - N/A*
- Board of Directors March 23 Meeting Update:**
 - BoD rejected line painting Capital Improvement Plan (CIP) request; stated that as “country roads”, if we painted one road, we would have to paint all the roads and that the varying widths, 18-22’, is an issue.
- New Business:**
 - July 3rd Event – Review 2020 Lessons-Learned**
 - Discussed the need to schedule a couple of meetings with the GM and Board President prior to the actual event to solidify traffic plans.
 - Meet with the GM to request 2/3 Detour signs be purchased and have the administration office reach out to Reston Limo for cost estimate for this years event.
 - Commonwealth of VA Lake Community Best Practices** – Lake in the Woods (LOW) on-site visit planned for June 18 or 25, based on interest level (Lake, Safety, Master Planning and B&G may be represented).
 - Coordinated with the LoW Security firm that June 18th would be the visit date with a start time of 11am.
 - 2022 Safety Advisory Committee Budget Request** – Line items due to the Treasurer by May 22. Need clarity re: Security, based on current Request for Proposal (RFP) cycle for the new 2022 security contract.
 - Basis of Security Contract estimate: \$25.00 an hour; current rate is \$24.00 an hour.

Gate Support	24 hours for 365 days a year plus, extra holiday coverage	\$224,200.00
Roving Patrol Support	32 hours per week for 52 weeks plus, holiday coverage	\$43,200.00
Lake Patrol	24 hours a week for 15 weeks in season	\$9,000.00
Foot Patrol	24 hours a week for 15 weeks in season	\$9,000.00
2022 Security Contract Estimate		\$285,400.00
 - Frederick County Sheriff Department Support - \$ 26,000.00
 - Traffic Logix Cloud Storage (Monitor and Camera) - \$1,000.00
 - Electronic speed monitor and camera**
 - Monitor continues to exhibit damage from the wind storm.
 - Camera deployed May 10th on W. Masters Drive at Green*

- **Old Business:**
 - **Bicycle Training Course** – Activities Community has ownership of this event. Trying to get new date.
 - Activities committee documented in their previous committee meeting minutes that they have discussed this course.
 - Activities Committee Board Liaison confirmed the Gift Cards are still available for this event.
 - **Phase 2 Gravel Trail** –The trail has been started in conjunction with the tear-down of the Pump House. Stone has been delivered to the County Club Park and some leveling has begun.
 - **Old Pump House Tear-Down** – Completed April 30. Requested the grinding down pipers and rebar protruding from the slab. Plans may be to place a picnic table on the cement slab.
 - **Frederick County Sheriff's Office Patrols** – Patrols began in April. Goal is to receive a report documenting results with the invoice from the Sheriff's Department.
 - **Master Plan Results**
 - Increased funding in 2022 for the walkways through the old golf course.
 - Proposed wooden walking bridge over Isaac's Creek was rejected based on the flood plain. Based on the Frederick County GIS map the narrowest section is 80 feet.
 - Working with the GM re: wooden bridge at the path washout. May be considered as part of the Woods Drive fix action with the contractor. At a minimum, the area will be regraded so the path to the stream is not as steep/dangerous.
- **Next Meeting:** June 7, 2021 at 7 pm at the Clubhouse
- Adjourn