

June Meeting Minutes Agenda items

- I. Attendees: Jerry Adame, Robert Adams, Brittany Barrow, Paul Batista, Lisa Cox, Stephanie Jarvis, Dorothy Long, Ed Noble, Carol Traczyk,
- II. Old business
 - a) Labor Day music was \$500 Lisa paid and submitted for reimbursement – Carol will review the budget at home to reconcile as the budget that the committee reviewed at the last meeting covered it.
 - b) Yard Sale – went well over 40 households participated.
 - c) Memorial Day- Music drew a large crowd and people seemed to enjoy themselves. The Food Trucks were a hit as usual.
- III. New Business
 - a) Upcoming Events
 - i) Disk Golf Tournament- Everything is Going to Plan – Jerry should not be held liable for accidents since this is sponsored by Activities Committee, but he can ask the office. Jerry requested that briars be removed from around goals. Dorothy to submit Blast email and Face book Post to publicize the clinic.
 - ii) July 3rd. DJ 5- 9 PM - will have contests need 5 \$15 gift cards - Fireworks by the Board at dusk.
 - iii) 4th of July Boat Parade – Rob will do pre – registration and make laminated number tags. Boats will Line up at the dock at 10 am and begin parade promptly at 11, Dorothy will be there to coordinate and pass out numbers. Brittany will get 3 trophies for most entertaining, most original, and most patriotic. We need at least 5-6 Judges. Last year we had 10. Carol to get 3 Dorothy 1 or 2, Brittany 1 maybe Rob. Judges should be given Brittany’s phone number so that they can text their votes to her. She will tabulate votes.
 - iv) Movie night July 24th Movie TBD – Rob will pick one. Brittany to check to see if Anthony’s will donate Pizza.

- 
- v) Dorothy to do a teaser flyer with info on July events. Food truck details will be advertised by Brittany.

IV. Next Meeting Tuesday July 6th. 7 PM



Lake Holiday Safety Advisory Committee Minutes – June 7, 2021

- **Attendees:** Darrell Melcher, Cathy Melcher, Lee Schumer, Ron White , Bill Ekberg, and Stephanie Ryan
- **Open Forum:**
 - A guest, Stephanie Ryan, inquired about unsubstantiated Facebook rumors re: The Security of Record:
 - Confirmed that the Security Contract is up for recompetete (three-year contract commencing Jan. 1, 2022); that all qualified bidders can respond when the RFP is issued in late summer; and that the draft RFP is in review by the Board and will be presented June 28.
 - Confirmed that best practices of similar lake communities in Virginia is being conducted in terms of lake management, safety, security, technology, and compliance protocols are in review.
 - Stephanie also shared concerns about Lake Patrol activities:
 - Perceived joy riding after 7pm by two Haines officers on Memorial Day. We recommended that she share any photos or video with the general manager.
 - Complaints by women in 2020, claiming the Lake Patrol Officer was inappropriately watching them. Believe this was addressed last year by both the Board and Lake Committee.
 - Perceived awkward conversation between her, her guests, and a Haines officer in the picnic area behind the clubhouse, somewhat jokingly mentioning potential snake and spider activity.
 - Stephanie also inquired about the Speed Camera, and we confirmed that the Association received legal advice pertaining to the use of the cameras in LHCC as being within the rights of the Association for use in upholding its Rules and Regulations.
- **Board of Directors May Meeting – Safety Update:**
 - Briefed the speed camera status; Security RFP (see above); and implementation of the July 3rd traffic flow.
- **New Business:**
 - **July 3rd Event – Review 2021 Plan/Checklist**
 - June 21, Time TBD – Meeting with the GM & Maintenance; Lee Schumer and Ron White to attend
 - Checklist and map provided to repeat last year’s plan for traffic flow, parking, and detour locations.
 - Article published in June newsletter (to be repeated in July newsletter); draft email, draft flyers; and posting “July3 Traffic Pattern Change, See Email” on the bulletin board at the main entrance.
 - **Lake in the Woods (LOW)** – on-site visit planned for June 18 at 11am
 - Continuation of the Best Practices discussion with LOW – approx. 10 interested parties to observe LOW operations. Of particular interest are Front Gate engagement/scripts, guest access technology, and patrols (to include roads and lake). Although they do have Conservators of the Peace status approved by their two county sheriffs, this would not happen at Lake Holiday without the Frederick County Sheriff’s approval.
 - **Speed camera results for W. Masters Drive**
 - Since the May 10 Speed Camera installation at W. Masters Drive and Green Court, there have been 221 vehicles traveling more than 36mph to include 62 exceeding 40mph and 2 exceeding 50 mph.
 - As of June 6 – 223 vehicles tracked at speeds greater than 36 mph.
 - Frederick County Sheriff officers to focus on W. Masters Drive per Board recommendation

- June 10 – the speed camera will be relocated to Masters Drive by the ponds
 - Darrell to attend the Compliance Committee meeting Wed., June 9 at 7pm
 - Note: Believe only 20+ citations have been processed to-date based on conversation with office staff
 - Office has been focused on processing the 40 mph and above first.
 - The number vehicles captured above 36 mph has overwhelmed office staff.
- **Safety Concern** – resident recommended trimming back vegetation to increase visibility of pedestrians in the cross walk near County Club Park and the Dog Park. Speed monitor to be moved to this area prior to July 3 for speed assessment and possible recommendation to install speed table(s).
 - GM acted as of June 8 to have maintenance staff trim back vegetation.
- **Security RFP Review and Feedback:**
 - Received comments from Director Elizabeth Hair
 - Discussed the date in paragraph I-7 – currently 30 September 2021; this will need to be moved to the left to meet the Financial Committees Budget requirement and Board approval prior to October.
 - Paragraph III-3
 - Roving Patrol – change “streets” to “paved and unpaved roadways”
 - Roving Patrol – clarify building inspections to include inside and outside (confirmed that Haines does currently inspect the inside and outside of the clubhouse)
 - Roving Patrol – a report shall be submitted monthly to the General Manager.
 - Lake Patrol – clarify that boat stickers inspections can occur at the gate, at the marina, on the water and at homeowner docks.
 - Foot Patrol/Lake Patrol – include language pertaining to both Lake Patrol and Foot Patrol to ensure back-up and support, as necessary, when engaging with members and their guests.
- **Old Business:**
 - **2022 Safety Advisory Committee Budget Request** – submitted to Finance Committee for review
 - GM submitted the 2022 Security Contract budget estimate of approximately: \$295,000 based on rate of \$26 an hour.
 - May need to be modified based on the RFP submissions received; this is the reason the RFP dates need to slip to the left.
 - **Bicycle Training Course** – Discuss the Activities Committee last minutes regarding this event.
 - If the Activities Committee does not want to hold event, then it should be dropped as a planned community activity.
 - **Phase 2 Gravel Trail** –completed
- **Next Meeting:** Will check to see if Mon., July 12 is available to hold the next meeting and reschedule.

The meeting was adjourned at 8:45 p.m.