

Speeding Citation Process

ISSUE:

Speeding Citations volume has become a problem for both the LHCC Office Staff and Compliance Committee to process in a timely manner.

BACKGROUND:

Since deployment of the speed camera on W. Masters and Masters Drive 478 vehicles were captured speeding more than 36 mph.

The cost associated between office labors and mailing two certified letters has been a concern.

RECOMMENDATION:

Procedure to reduce the above concern while also alleviating pressure upon the Compliance Committee.

1. Vehicle and offender identified in the speeding citation.
2. Copy of the citation will be mailed/emailed to the offender.
3. Offender contacts the office to understand payment options prior to the Certification Letter generation.
 - a. Early citation payment of \$40.00 removes the offender from the compliance process
 - b. Proceed to the Compliance Committee for review and a payment of \$50.00
4. Offender needs to attend the next compliance hearing
 - a. Offenders that do not attend automatically are cited for a \$50.00 fee
 - b. Offenders may challenge the citation in question

BUDGET:

Reduces the LHCC Office labor associated with generating two certified letters along with the cost for mailing two certified letters. Savings in the range of \$20 - \$25 per violation.

SUMMARY:

Board needs to consider and approve the above remedy to reduce the burden on the LHCC Office staff along with the Compliance Committee.

PROPOSED MOTION(S) or ACTION(S):

Approve the recommendation of the Safety Advisory Committee to accept this proposed process.

SPONSOR: Darrell Melcher, Safety Advisory Committee Co-Chair and Board of Directors Member



CITATION NOTICE

Date: xx/xx/2021 Citation File # 21-xxx
Property Owner: Joe Homeowner
Section: 99A
Lot: 999C
Property Address: 4000 Somewhere Drive
Mailing Address: 4000 Somewhere Drive Cross Junction, VA. 22625

In accordance with the Lake Holiday Country Club, Inc. (LHCC) Rules, Article IV, Compliance Committee, Enforcement of Rules – Compliance and Mediation Policy and Procedure, you are informed of a safety-related or one-time violation of the following governing documents:

- Bylaws – Article/Section: -
- Deeds of Dedication/Covenants – Article/Section:
- LHCC Rules – Article or PRP/Title/Section:

PRP No. 5: Entry, Road Use and Parking. Sections E, 1. Speed-The maximum speed on any road within Lake Holiday is twenty-five (25) miles per hour, unless otherwise posted. Common sense should dictate slower speeds during periods of inclement weather or when road surface conditions are dangerous.

Description of Apparent Violation: **SPEEDING VIOLATION (Country Club Drive) See attached.**

Contact the LHCC Office to understand the options available to you: 1. Concur with the citation and pay a discounted fee of \$40.00 (please note the Citation File # in your correspondence); 2. Allow the citation to be referred to the Compliance Committee for a Mediator Panel Hearing at which time the fee will be assessed per the paragraph below. In this case you will be notified via certified letter with a scheduled hearing date you need to attend.

If the Mediator Panel concludes that you have, in fact, violated the above referenced governing document(s), a recommendation for corrective action may be made to the Lake Holiday Board of Directors. Under the Virginia Property Owners' Association Act, this corrective action may include an assessment of up to fifty dollars (\$50) for a single offense or a daily assessment of ten dollars (\$10) for up to ninety (90) days, a total of nine hundred dollars (\$900). Loss of privileges within the Lake Holiday community may also be imposed.

Your immediate attention to this matter is greatly appreciated.

Mary Ott
LHCC Compliance Officer