

# LAKE HOLIDAY COUNTRY CLUB

## Minutes of Board of Directors Regular Meeting

**Date/Time/Place:** 27 Sep 2022; 6:30 pm, Club House Community Room

Directors in Attendance: Elizabeth Hair, Betka Hardgrave, Mary Lewia, Pat Majewski, Cathy Melcher, Darrell Melcher, Ed Noble, Stephanie Ryan and Bill Quirk. Note: Stephanie Ryan left the meeting after Open Forum. Directors voting after Open Forum reduced to 8.

Invited Attendance: Mike Goodwin, General Manager

Note: Due to technical difficulties (cable damage), the meeting was not shared, nor recorded.

TOPIC:	DISCUSSION:
<b>Agenda Approval</b>	<p><b>Motion:</b> Director Lewia moved to accept the agenda as submitted. Director Stephanie Ryan questioned why her tabs were not included in the agenda. President Pat Majewski responded with the following:</p> <p><i>After I had prepared the draft agenda on Monday and it was sent to the Board and posted to the community, I was advised by the office on Wednesday afternoon that a director had submitted additional agenda items and material to the office. The office provided me written copies of the material Thursday afternoon when I came to review the completed, printed board books.</i></p> <p><i>The Board, on October 26, 2021, received in your organizational meeting notebook, Tab 5 Procedures for Agendas and Board Book Material. This explains the procedure for when agenda items and material is due. This tab is written by the office and has been the procedural standard for this board since at least 2014. The office staff requires a couple of days to put the books together and post the information to the community. Office procedures need to be followed in order for everything to proceed efficiently and on time.</i></p> <p><i>Since the agenda the President composes is preliminary, even though the President was bypassed, the Board can modify the agenda as it pleases by a majority vote.</i></p> <p><i>Goldberg's Rules of Order says, "this power should be used only when necessary, as proper functioning of the board requires advance planning." The community has not been able to review the material in advance which is not being fair and transparent to the membership. I do not want to set a new precedent that will lead to other directors sending in non-reviewed tabs in the future.</i></p> <p><i>The patio tab is already in the board book and the patio will be discussed, so another tab is not required. It is too late this year to consider amending bylaws. Electronic voting has already started; the office has mailed out the ballots. It would be most appropriate to present this to the nominating committee next year when they convene, as most bylaws changes have originated or been reviewed by them.</i></p> <p><i>From our Code of Conduct: "The President is responsible for the preparation of a preliminary agenda and its circulation to the other directors. An agenda is deemed preliminary prior to its formal</i></p>

	<p><i>adoption by the board. Any director may ask the president to include an action item on the preliminary agenda for the meeting. However, the president is not required to include any item on the preliminary agenda, even if a director asks the president to do so.”</i></p> <p><i>Goldberg’s Rules states “The agenda belongs to the board – the board may modify the agenda as it pleases by a majority vote. This power should be used only when necessary, as proper functioning of the board requires advance planning.”</i></p> <p><i>The Virginia Property Owners’ Association Act requires that the entire membership has the opportunity to view the agenda items and the supporting material at the same time the board sees them.</i></p> <p><b>Action:</b> In favor of keeping the agenda as is: 9 - 0 (unanimous).  <b>Motion carried.</b></p>
<p><b>Open Forum</b></p>	<ul style="list-style-type: none"> <li>• Mike Bradshaw (Co-chair, Nominating Committee) discussed, in reference to By-Laws changes, ballots/mailings have gone out and the Committee has already received votes back. Trying to make changes to By Laws now “doesn’t work”.</li> <li>• Dave Buermeyer commented the community has a right to view information for the Board meeting at the same time as Board members. It’s not a good idea to bring up new tabs as members have no way of sharing/viewing that information.</li> <li>• Director Stephanie Ryan made a statement concerning the Community insurance did not cover boat rides for community members on the community boat and exposes the community to a liability. She also made comments about the Board ignoring discussions concerning the Survey.</li> </ul>
<p><b>Tab 1 - Approve Board minutes (Director Hair)</b></p>	<p><b>Motion:</b> Approve the minutes from the 23 Aug Regular Board and the 15 Sep Special Meetings.  <b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p>
<p><b>Tab 2 - President’s Report (Director Majewski)</b></p>	<p>This will most likely be the last Board meeting for this group of Directors. The annual meeting will take place on October 22 when 4 new directors will be chosen. Three directors will serve for three years, and one director will serve for one year, completing another Director’s term.</p> <p>There are eight excellent candidates. Elizabeth Hair and I have both completed our three-year terms and are running again. There are six others, Derrick Charles, Jonathan Katora, Charles Nieman, Dennis Root, Stephanie Sullivan and Chris Willey, fresh faces who have never served on the board before. I wish them all luck. Please make sure you read the candidate biographies and vote, either in person or electronically. Ballots must be in by Thursday, October 20th at 5pm.</p> <p>I would like to take this opportunity to remind the community of some important things. The first is that all the Board Directors and committee members are volunteers who live in Lake Holiday. Directors invest a great deal of time and effort in their jobs, especially the officers, which include the President, Vice President, Secretary and Treasurer. This year has had many projects in the works and re-</p>

	<p>writes of community policies that have been quite time consuming for those involved.</p> <p>Lake Holiday has been doing very well financially the last few years. Several things contribute to that: our general manager, there are many new homes, and more being built all the time; the association no longer pays real estate and sanitary district taxes on its lots having turned them all into common area; and we have paid off two large loans, the former golf course land and the clubhouse. We have been able to approve and accomplish a variety of projects in 2022 and there will be no increases to assessments for 2023! Assessments have not been increased for at least five years now. This is quite an accomplishment and points to how carefully our General Manager, Mike Goodwin, handles our budget and other expenditures.</p> <p>The Board will sometimes get questions asking what is the homeowner getting for their assessments? The community must keep in mind that we own our roads and have over 20 miles of paved road. We must pay to maintain them. This includes snow removal in the winter. We also have many acres of common area to be mowed and maintained. We have six full time employees for maintenance and 5 full time office employees plus a general manager. Employee salaries and benefits are a large part of our budget. Our largest contracted service is our security officers which includes the front gate manned 24 hours a day.</p> <p>Here is a list of projects and achievements for 2022 that have also been paid for out of your assessments. (Darrell Melcher, the Vice-President, helped write this list): <i>(See Board Book for list or updated list in the October Newsletter.)</i></p> <p>I have truly enjoyed working with this collaborative group of Directors and appreciate all the work that they have done for the community this year. Thank you!</p>
<p><b>Tab 3 - General Manager's Report (Mike Goodwin)</b></p>	<p><b>Tar and Chip Updates</b> - Carroll Construction is nearing completion of the tar and chip applications and should be completed by Thurs, Sept 22. The work has proceeded as anticipated but generated many calls/questions from LHCC Members, as it has during past rounds of tar and chip applications. In anticipation of such questions, an email blast detailing the anticipated work, streets to be treated, as well as the normal expectation of loose gravel on the roadways, was sent out on Sept 8, 2022. Since then, articles were placed on the LHCC website and official Facebook page to address questions regarding loose stone on the roadways.</p> <p><b>Tractor Replacement</b> - The John Deere 5055E, approved by the Board in August, has arrived at Virginia Tractor and is being outfitted by the dealer to meet our specifications. Delivery should occur next week and placed into service upon arrival, expanding the maintenance crew's ability to address multiple areas of work simultaneously and helping to ensure that work may continue if/when one of the two tractors requires service.</p>

**Trash Facility Loop Surfacing and Improvements** - On June 28, 2022, the Board approved installation of a concrete loop around the trash compactor site and a concrete pad for the open top dumpster/stairs. In addition, a drainage trough will be created behind the compactor which will allow our maintenance crew to effectively power wash the area periodically resulting in improved sanitation and odor control.

The work is estimated to take three to four weeks to complete and dependent upon weather. If conditions are adverse, it could take longer. Work is scheduled to begin on Mon, Oct 31, and completed by the end of Nov. If progress/scheduling allow, we plan to reopen earlier. The trash facility will be closed requiring Members to utilize County trash facilities during the work period. Gainesboro is the closest to Lake Holiday. We considered placing several open top dumpsters in an alternat location but deemed it unadvisable due to foreseeable issues with animal control/access, trash blowing into surrounding areas, and an inability to control usage by nonmembers and contractors. We will be posting advisements and details to the LHCC website and official Facebook page soon, but I wanted to give the Board an opportunity to provide input/comments prior to doing so. I will also be coordinating the closure with Republic Services so that the open top dumpster and compactor container may be removed on Oct. 31<sup>st</sup>, and services suspended until the project is completed.

**Walking Trail Repairs** - The summer rains this year have been frequent, and in some cases extreme with four inches or more being dropped in short periods of time on at least two occasions, and with multiple two inch plus rains occurring as well. These rains have resulted in several washouts along the existing gravel trail system and have made the start of new trail installations difficult due to wet ground conditions. The washouts have resulted in the identification of some areas which require drainage improvements including the installation of ditches to direct water flow and the installation of culverts to control the water flow and stop or lessen repeated washouts. The plan is to address the needs and repair of the existing trails first (this fall), and then begin installation of the approved new trail areas afterwards as ground conditions and weather allow. This may result in the new trails not being installed until weather allows next year.

**Website and MailChimp Analytics** - Immediately following this report, I have included some basic analytics regarding website traffic and the MailChimp email communications' audience in response to Board Officer requests. We plan to upgrade our analytics software prior to next month's report to improve on the reporting capabilities and viewability or reports in these areas. Additionally, the website will have a password section for finances, etc. If members have an established email address with the Association, they will be able to reset their password using that email address without having to

	contact the office.
<b>Tab 4 - Treasurer's Report (Director Noble)</b>	Director Noble stated the Association is "in good shape" with the budget approved and Association fees, in essence, not rising.
<b>Tab 5 - Committee Minutes</b>	Director Hair noted that only 3 of the committees have provided reports.
<b>Tab 6 - Informational, RFP Engineering for In-Lake Catch Basins (Director Majewski)</b>	The RFP for the Engineering for in-lake catch basins was presented to the Board for informational purposes.
<b>Tab 7 - Dog Leash Rules added to PRP 2, Common Area Use (Directors Hair/Majewski)</b>	<p><b>Issue:</b> There have been several dog bites in Lake Holiday in recent weeks. Specifically, one of Lake Holiday's maintenance workers was bitten on the hand by a dog while working in Lake Holiday and more recently, a young girl was bitten in the face that required emergency services. Virginia doesn't have a state law for leashing and leaves the option up to the municipalities. What is presented mirrors what most municipalities have for restrictions.</p> <p><b>Motion:</b> Send the recommended changes to PRP 2 concerning leashing of dogs in Lake Holiday common areas to the Compliance Committee for review and return with comments if any at the next Regular Board meeting.</p> <p><b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p>
<b>Tab 8 - PRP 13, Communications Revisions (PRP Working Group)</b>	<p><b>Issue:</b> PRP 13 was last updated in 2017 and doesn't reflect additional communication channels implement/enhanced in 2022.</p> <p><b>Motion:</b> Approve revisions provided to PRP 13, Communications. (See Board Book)</p> <p><b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p>
<b>Tab 9 - Further Improvements to Beach II (Director Majewski)</b>	<p><b>Issue:</b> Sand movement into the water from Beach II remains a significant problem.</p> <p><b>Motion:</b> Approve formation of a jetty extending from the shoreline at Beach II, using Capital Improvement Funds. \$25K will be moved from the Beach Pavilion category to Beach II Enhancement and Erosion, pending final estimate from contractor and permit approval from the Army Corps of Engineers.</p> <p><b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p>
<b>Tab 10 - Approve Funding for Fish Stocking (Director Quirk)</b>	<p><b>Issue:</b> In 2018, the Virginia Department of Game and Inland Fisheries (VDGIF) and the Lake Holiday fishing community had concerns with the continued decline of our smallmouth bass population. During the three (3) most recent VDGIF electroshock surveys in 2009, 2014, and 2017, we experienced a significant reduction of the number of smallmouth bass harvested through this process. The VDGIF survey showed that smallmouth bass comprised 50% of our black bass population in 2008, population totals declined to 29% in 2014, and during 2017, this total fell to 6%. We continue to have these same concerns in 2022. For this year's fish stocking, we have been in communication with Fender's Fish Hatchery. We won't receive final pricing until mid-to-late October.</p>

	<p><b>Motion:</b> Approve release of the Replacement Reserve funds not to exceed \$15,000 for the fall 2022 Lake Committee Fish Stocking event. Event will be held the second week of November.</p> <p><b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p>
<p><b>Tab 11 - New Landscaping Areas and Fall Maintenance (Director Majewski)</b></p>	<p><b>Issue:</b> The only landscaped areas in Lake Holiday are those that Miller &amp; Smith installed around 2011 and the beds near the front gate installed by the Garden Club. Maintenance doesn't have the personnel or time to weed, prune and maintain planting beds and trees.</p> <p><b>Motion 1:</b> Approve Reading Landscape's design and installation throughout the community common areas for a NTE cost of \$70,000; using Capital Improvement Funds transferred from Beach II pavilion line item 6213, Landscape Supplies. In addition, B, G, &amp; SA will review and provide any plant recommendations within 2 weeks. Plantings planned for this fall.</p> <p><b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p> <p><b>Alternative Motion 1</b> was not considered. Approve all landscape areas design and installation minus the patio behind and east of the Clubhouse which removes \$22,000 from the cost.</p> <p><b>Motion 2:</b> Approve Reading Landscapes, Inc. performing fall maintenance including weeding, mulching, edging, pruning for \$8000.27 using Undesignated Funds.</p> <p><b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p> <p><b>Motion 3:</b> Remove Miller and Smith signs (which are in disrepair and unrepairable) within the community as part of new landscaping plans.</p> <p><b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p>
<p><b>Tab 12 - Informational, 2022 Survey Executive Summary and Comments (Director C. Melcher and the MPC Survey Task Group)</b></p>	<p>The 2022 LHCC Survey vendor, Whorton Research, has created an Executive Summary of the results with intergraded narrative and graphics.</p> <p><b>Planned Actions:</b></p> <ul style="list-style-type: none"> <li>- Categorized Comments received from survey respondents have been sent to Board Directors, Board candidates, committee leads, Master Planning Committee members and the LHCC General Manager.</li> <li>- Office staff will update the Survey Results web content with a link to the Comprehensive Report. (Promote using a scrolling banner). (<a href="https://lakeholidaycc.org/community-survey/">https://lakeholidaycc.org/community-survey/</a>)</li> </ul>

	<ul style="list-style-type: none"> <li>- Survey Results graphic posted on the official LHCC Facebook page with a link to post survey results web page.</li> <li>- Update the LHCC Master Plan and replace 2017 survey links with 2022 survey links (Executive Summary and Comprehensive Report.)</li> <li>- MPC will discuss future amenities to research and propose funding amounts using Capital Improvement (CIP) budget for Board review and approval. Funding for 2023 and beyond.</li> <li>- Other LHCC Committees and Management also have actions they should take, as appropriate.</li> </ul>
<b>Tab 13 - Communications to the Board (Director Lewia)</b>	Director Lewia reviewed the open listing of comments/suggestion from the community.
<b>Executive Session - Personnel Issues</b>	<p>Director Lewia moved to go into Executive Session at 8:54 pm.  Director C. Melcher moved to exit the Executive Session at 9:33 pm.</p> <p><b>Motion 1:</b> Approve changes to Employee handbook.  <b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p> <p><b>Motion 2:</b> Approve NDA and Confidentiality statements be signed by Directors at the Organizational Meeting.  <b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p> <p><b>Motion 3:</b> Approve increase in salary and bonus for the GM and a new 3-year employment agreement.  <b>Action:</b> In favor: 8 - 0 (unanimous). <b>Motion carried.</b></p> <p><b>Motion 4:</b> Approve public censure of Director Ryan. (See attached.)  <b>Action:</b> In favor: 7; Opposed: 1 (Noble). <b>Motion carried.</b></p>
<b>Adjournment / Announcements</b>	<ul style="list-style-type: none"> <li>➤ Annual Meeting: Saturday, 22 Oct 2022</li> <li>➤ The Organizational Board Meeting with new Directors will be 25 Oct 2022 at 6:30 p.m. in the Clubhouse Great Room.</li> <li>➤ Meeting adjourned at 9:36 pm.</li> </ul>

Respectfully Submitted,  
Elizabeth Hair, Board Secretary

## PUBLIC CENSURE

The Lake Holiday Country Club Board of Directors, through a majority vote, has agreed to a public censure of Director Ryan for flagrant violation of Lake Holiday Code of Conduct, Resolution 2022-01, dated August 23, 2022.

Specifically, by publishing inflammatory posts on the public Facebook pages, not sponsored by Lake Holiday, on September 24, 2022, Director Ryan violated the following provisions of the Code of Conduct:

Paragraph I, I states “No board member shall engage in writing, publishing or speech making that insults demeans, ridicules, attacks or demeans any other member of the board, management or members of the association.”

Paragraph I, J “Directors may not knowingly misrepresent facts and should refrain from disclosing information when not fully informed regarding any matter.” “No board member shall willingly misrepresent facts to the residents of the community for any reason, including but not limited to advancing a personal cause or influencing the community to place pressure on the Board to advance a board member’s personal cause.”

Most egregiously she violated this paragraph by labeling a unanimous electronic vote that is authorized by our Bylaws and in which she participated in as a “secret vote” that misspent the community’s money.

Paragraph I, H “Board members shall maintain professionalism at all times, never letting personal feelings or vendettas cloud their judgment.”

Paragraph III, A “Directors owe a duty of respect to each director and the BOD as an entity . . . . Directors may voice their disagreements . . . . but must do so in a manner which shows respect for the BOD as an entity.”

By her deliberate and unsolicited public posting, where multiple facts were misrepresented to the community, Director Ryan disregarded the provision of Paragraph III, B that requires all directors to recognize that their individual behavior is a reflection upon the BOD and the Association, itself a violation.

This censure will be attached to the minutes of the September 27, 2022 Board of Directors Regular Meeting.

# LAKE HOLIDAY COUNTRY CLUB

## Minutes of Board of Directors Organizational Meeting

**Date/Time/Place:** 23 October 2021; 6:30 pm, Clubhouse Great Room

Directors in Attendance: Elizabeth Hair (re-elected), Betka Hardgrave, Mary Lewia, Pat Majewski (re-elected), Cathy Melcher, Darrell Melcher, Charles Nieman (newly elected), Ed Noble, Dennis Root (newly elected), and Bill Quirk.

Invited Attendance: Jill Whitacre, Operations Coordinator (substituting for Mike Goodwin, GM)

Note: Zoom conferencing software was used with posting to You Tube; Judy Schumer provided technical support.

TOPIC:	DISCUSSION:																		
<b>Establishment of Quorum &amp; Call to Order</b>	Director Majewski welcomed the former, re-elected and new Directors and established there was a quorum.																		
<b>Agenda Approval</b>	<p><b>Motion:</b> Director Hair moved to add the Publication of Speeders in the Lake Holiday Newsletter Tab as Tab 13.</p> <p>Director Melcher moved to accept the agenda with modification.</p> <p><b>Action:</b> 10-0 for (unanimous). <b>Motion carried.</b></p>																		
<b>Open Forum</b>	<p>Comments from Community Members:</p> <ul style="list-style-type: none"> <li>- Tammy Bollman mentioned she was told leaders should not make comments unless it's praise and wished the new Directors luck with patience as no matter what they do, they will be wrong in the eyes of the unofficial Facebook web site.</li> <li>- John Stover provided insight into the LHCC Website Development RFP and offered to answer any questions the Board may have.</li> <li>- John Royo had three points:               <ul style="list-style-type: none"> <li>o Asked if the Board could bring back Haines Security (which Director Majewski informed it appears they have gone out of business.)</li> <li>o Expressed concerned for the safety of LH residents with speeders and provide an example from that very evening.</li> <li>o Thanked Cathy Melcher and her team for updating the Clubhouse.</li> </ul> </li> </ul>																		
<b>Candidates and votes</b>	<p>Due to inquiries, Director Majewski provided complete results of the Board of Directors voting:</p> <table style="width: 100%; border: none;"> <tr><td>Elizabeth Hair</td><td style="text-align: right;">195</td></tr> <tr><td>Pat Majewski</td><td style="text-align: right;">192</td></tr> <tr><td>Charles Nieman</td><td style="text-align: right;">160</td></tr> <tr><td>Dennis Root</td><td style="text-align: right;">148</td></tr> <tr><td>Derrick Charles</td><td style="text-align: right;">144</td></tr> <tr><td>Jonathan Katora</td><td style="text-align: right;">132</td></tr> <tr><td>Stephanie Sullivan</td><td style="text-align: right;">106</td></tr> <tr><td>Chris Willey</td><td style="text-align: right;">91</td></tr> <tr><td>Richard Traczyk</td><td style="text-align: right;">1 (write in)</td></tr> </table>	Elizabeth Hair	195	Pat Majewski	192	Charles Nieman	160	Dennis Root	148	Derrick Charles	144	Jonathan Katora	132	Stephanie Sullivan	106	Chris Willey	91	Richard Traczyk	1 (write in)
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<b>Tab 1 – Election of President</b>	<b>NOTE: Voting was concealed. Results were announced.</b>																		

	<p><b>Motion:</b> Director Hardgrave nominated Pat Majewski for President which she accepted. Director Majewski asked if there were any other nominations; there were none. <b>Action:</b> 10-0 for (unanimous). <b>Motion carried.</b></p>
<p><b>Tab 2 – Election of remaining officers</b></p>	<p><b>Motion for Vice President:</b> Director Majewski nominated Darrell Melcher for Vice-President which he accepted. Director Majewski asked if there were any other nominations; there were none. <b>Action:</b> 10-0 for (unanimous). <b>Motion carried.</b> <b>Motion for Treasurer:</b> Director Root nominated Ed Noble for Treasurer which he accepted. Director Majewski asked if there were any other nominations; there were none. <b>Action:</b> 10-0 for (unanimous). <b>Motion carried.</b> <b>Motion for Secretary:</b> Director Lewia nominated Elizabeth Hair for Secretary which she accepted. Director Majewski asked if there were any other nominations; there were none. <b>Action:</b> 10-0 for (unanimous). <b>Motion carried.</b></p>
<p><b>Tab 3 – Establish Date and Time for Regular Board Meetings/Director email accounts</b></p>	<p>The Board decided to keep the meeting scheduled on the same date and time as previous, 4<sup>th</sup> Tues of every month at 6:30 p.m. in the Clubhouse. All Directors will use their official Lake Holiday email account so as not to potentially open their personal emails to scrutiny if any legal issues should occur. John Stover offered to assist any director in setting up their Outlook account if necessary.</p>
<p><b>Tab 4 – Procedures and timeline for agendas and Board Book Tab Material</b></p>	<p>Director Majewski discussed the process for agenda submissions; and to use the formats for tabs in the Board Book. She emphasized not submitting tabs at the last minute as the office needs time to organize and publish the Board Book and to provide the community with the agenda.</p>
<p><b>Tab 5 – Review Goldberg’s Rules of Order Board Meetings</b></p>	<p>Director Majewski</p> <ul style="list-style-type: none"> <li>- Asked Board Directors to become familiar with Goldberg’s Rules of Order for Board meetings, which is specifically for HOAs, POAs, etc as opposed to Robert’s Rules of Order.</li> <li>- She identified the Board meeting is a business meeting and Open Forum is provided to the membership as an opportunity to express their concerns.</li> <li>- Executive sessions usually concern pending contracts or legal/personnel matters and are confidential and held at the end of the meeting. They are a closed session; no minutes are kept and material is provided in a separate envelope/folder that must be returned at the end of the meeting.</li> <li>- No Board member may speak until recognized by the President and must wait their turn and not interrupt other members speaking. Discussions should be about the business at hand.</li> <li>- Executive sessions are for Board members only.</li> </ul>

	<ul style="list-style-type: none"> <li>- The Rules apply to committee meetings as well and liaisons should assist committee chairs in their meetings.</li> </ul>
<b>Tab 6 – Review Code of Conduct for Directors</b>	<ul style="list-style-type: none"> <li>- Directors were asked to sign acknowledging they have read the Code of Conduct. (If the new Directors hadn't read the Code yet, to do so and then sign and return the documents to Jill Whitacre.)</li> <li>- The Code of Conduct applies to Committees as well.</li> <li>- If Directors will be late or must leave early, they should notify the President in advance.</li> <li>- All telephonic devices ringers should be turned off prior to the start of the meeting.</li> <li>- 2 new items added to the Code of Conduct this year: <ul style="list-style-type: none"> <li>o Directors must not write/publicize/conduct speech that defames the Association or other Board members, and</li> <li>o Directors may not knowingly misrepresent facts and not disclose information if not informed of a subject matter.</li> </ul> </li> </ul>
<b>Tab 7 – Review Resolution 2000-9, Authority to Direct Management</b>	Directors Majewski and D. Melcher identified even though Lake Holiday is a little more relaxed, Board members are not to give directions to staff members as that is the responsibility of office managers.
<b>Tab 8 – Sign Non-disclosure of Confidential Information Statement / Conflict of Interest Statement</b>	Directors were asked to sign both Non-disclosure of Confidential Information and Conflict of Interest statements and provide to Operations Coordinator, Jill Whitacre.
<b>Tab 9 – Appoint Board Liaisons for Committees.</b>	The following Directors volunteered for the following committees: <b>Activities</b> – Bill Quirk <b>Architectural</b> – Ed Noble <b>Buildings, Grounds and Safety Advisory</b> – Mary Lewia <b>Compliance</b> – Elizabeth Hair <b>Finance</b> – Ed Noble (Treasurer) <b>Lake</b> – Pat Majewski <b>MPC</b> – Charles Nieman <b>Nominating</b> – Betka Hardgrave
<b>Tab 10 – 2023 Budget</b>	Committees respond to Board requests on projects but also provide items of interest for the Board to vote on. Some projects may develop through the community input email.
<b>Tab 11 – Schedule Orientation Meeting for New Directors</b>	3 Nov at 7 p.m. in the Clubhouse was set for the new Directors orientation which will include the Treasurer and Secretary providing information on their responsibilities.
<b>Tab 12 – LHCC Website Development RFP</b>	John Stover gave an overview of requirements identified in the RFP. Specifically looking to partner with a company to update electronics for Lake Holiday so the Association can get back to running a business and the company providing software/hardware in running the operations. <b>Motion:</b> Director C. Melcher moved to approve the RFP as written and move forward with issuing the RFP and providing to MPC for their review.

	<b>Action:</b> 10-0 for (unanimous). <b>Motion carried.</b>
<b>Tab 13 – Publication of Speeders in the LH Newsletter</b>	<b>Motion:</b> Director Hair moved to approve publishing cited speeding offenders in the Lake Holiday Newsletter each month to curb speeding. Discussion ensued with the decision to discuss the subject with Compliance for their input and readdress at the next Board meeting. <b>Action: Motion tabled.</b>
<b>Executive Session (Director Majewski)</b>	<ul style="list-style-type: none"> <li>• Director Noble moved to enter Executive Session at approximately 8:30 pm.</li> <li>• Director Noble moved to exit Executive Session at 9:10 pm.</li> </ul>
<b>Adjournment / Announcements</b>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 9:10 p.m.</li> <li>• The next Regular Board Meeting will be 22 Nov 2022, at 6:30 pm in the Clubhouse Great Room.</li> <li>• The Board tentatively cancelled the December meeting as it falls too close to the Holiday.</li> </ul>

Respectfully Submitted,

Elizabeth Hair  
Board Secretary

PUBLICATION OF SPEEDERS IN NEWSLETTER MOTION TAB FOR BOARD  
25 OCT 2022

**ISSUE:** We have had an issue and multiple complaints about people speeding on Lake Holiday roads and the inability to reduce those numbers.

**BACKGROUND:** The Board has been faced with trying to reduce the number of speeders in Lake Holiday for quite some time. In an attempt to do so in recent months, the Board purchased a second speed camera which didn't necessarily prove to greatly reduce speeding. Since most municipalities publish violations (police blotters) in local newspapers, Lake Holiday could publish violators in the LH newsletter, thus potentially having neighbors and fellow lake dwellers persuade speeders to slow down.

The following are the numbers for this past calendar year. As you will note, only slightly more than a third of violators are cited. If we elect to publish, potentially, those not "caught" might have second thoughts about speeding in addition to those "caught".

Total speeding violations from January 1 to October 19, 2022 = **1890**  
(Includes unreadable and not in system.)

Speeding citations sent from January 1 to October 19, 2022 = **509**  
(Only includes identified vehicles with a citation number assigned.)

The breakout per month of "readable" citations is as follows:

<b>Month</b>	<b>Camera Placement</b>	<b>Number of violations</b>
Jan	(no information provided)	
Feb	Country Club	16
March	(undesignated placement)	14
Apr	(no information provided)	
May - June	746 West Masters Drive	72
May - June	near 793 West Masters Drive	128
July	Masters Drive	12
Aug	Masters Drive	157
Sep	Masters Drive	57
Oct	Masters Drive	9
Oct	Lake Holiday Road near 127	24
Oct	Dam Crest	20

**ESTIMATED BUDGET INFORMATION:** Not applicable

**MOTION/ACTION:** Approve publishing cited speeding offenders in the Lake Holiday Newsletter each month.

**SPONSOR:** Elizabeth Hair, Former Board Secretary and Newsletter Editor